

The Annual General Meeting of the New Brunswick Hospice Palliative Care Association was held at the Delta Hotel, Moncton, N.B. on May 5, 2023 at 1015 hr.

**1. APPROVAL OF AGENDA**

*Shirley Vienneau moved*

*And Dr Pam Mansfield seconded*

*That the Agenda be approved as circulated.*

**MOTION CARRIED**

**2. APPROVAL OF MINUTES of the NBHPCA AGM June 22, 2022**

*Anne Marie Landry moved*

*and Dr Pam Mansfield seconded*

*That the minutes of the AGM of the NBHPCA held on June 22, 2022 be approved as circulated.*

**MOTION CARRIED**

**3. ANNUAL REPORT ON BEHALF OF BOARD of DIRECTORS**

The NBHPCA President, Lana Hebert, on behalf of the Board of Directors, presented the annual report of the New Brunswick Palliative Care Association for the year 2022/2023. The President's report is available on the NBHPCA website.

*Dr Pam Mansfield moved*

*and Anne Nickerson seconded*

*That the Annual Report be accepted as presented.*

**MOTION CARRIED**

**4. TREASURER'S REPORT**

Andrew Boudreau, Treasurer reported that at the time of this report, the full financial statements for the year end March 31, 2023 have not yet been completed.

This year, the NBHPCA has generated more revenue for the 2023 fiscal year ended March 31 than the prior year. This resulted from the 2022 conference being held virtually.

Overall revenue is up from March 31, 2022. The 2022 year had total revenue of \$892 compared to \$32,472 in 2023. The virtual conference accounted for most of this revenue.

Overall, the expenses for fiscal year are up from \$6,525 in 2022 to \$14,413 in 2023. Reductions are the result of reductions in administration costs and other office supplies.

The cash balance overall has increased from \$45,144 in March 2022 to \$78,562 in March 2023.

Part of this increase is related to prepaid amounts for the 2023 conference of \$22,270 leaving a net cash balance of \$56,292 after taking out cash to be used for the current conference.

Overall, the NBHPCA is currently in a stable position at the end of the 2023 fiscal year and into the 2024 fiscal year.

*Anne Marie Landry moved*

*and Cassandra Doiron seconded*

*That the Treasurer's Report be accepted as presented.*

**MOTION CARRIED**

**5. ELECTION OF DIRECTORS**

The following nominees for the NBHPCA Board are presented for approval:

President	Dr Emily Love
Vice President	Helene Roy
Past President	Lana Hebert
Secretary	Eleanor Kenny
Treasurer	Andrew Boudreau
Zone A Vitalite Health Network	Dr Cynthia Savoy
Zone B Horizon Health Network	Dr Pam Mansfield
Zone 2 Saint John	Nicole Hamming
Zone 3 Fredericton	Tracey Gibson
Zone 4 Edmundston	Renelle Thibodeau
Zone 5 Campbellton	Renee Pitre
Zone 6 Bathurst	Daniel Roy
Zone 7 Miramichi	Cassandra Doiron
Member at Large First Nations	No nominees
Member at Large	Susanne Priest

***Anne Marie Landry moved***

***and Brenda Richard seconded***

***That the Nominees be accepted as presented.***

***MOTION CARRIED***

**6. ADJOURNMENT**

***Dr Pam Mansfield moved***

***and Shirley Vienneau seconded***

***That the 2032 Annual General Meeting of the NBHPCA be adjourned.***

***MOTION CARRIED***

Minutes compiled by Joan Lutes  
NBHPCA Administrative Assistant